

Request for Proposals for Technology Devices
Riverside School District
June 10, 2020

A. Introduction Organization Background: The Riverside School District is a borough district in northeastern Pennsylvania. The district encompasses territory in Lackawanna County and the boroughs of Taylor and Moosic. The district has a student population of approximately 1530 and consists of three schools: Riverside Elementary West (K-2), Riverside Elementary East (3-6) and Riverside Jr/Sr High School (7-12).

It is the purpose of this Request for Proposal (RFP) to provide the Riverside School District with pricing for 715 Chromebooks, 70 Touchscreen Chromebooks, 27 8th Generation Intel Core Laptops, 8 9th Generation Intel Core Laptops, and 30 iPads and a Planning for College, Career & Life Readiness software for the 2020/2021 school year.

B. Instruction to Bidders/Schedule for Bid & Evaluation Process:

RFP distributed to vendors: June 10, 2020

Deadline for RFP responses: July 3rd, 2020, at 3 PM

Bid opening: July 6th at 10:00 AM in the District Administration Office

General Requirements and Process Overview/Submission of Bid Proposals:

Please submit your proposal, including all supporting documentation, by email to wdrzdowski@riversidesd.com or by mail to:

Riverside School District
Attn: Business Office Sealed Bid - Technology Devices
300 Davis St. Taylor, PA 18517

Bid Opening: At said place and time, bids will be publicly opened and read aloud by an employee or authorized representative of the District.

Bids will be opened at: 300 Davis St
 Administration Office
 Taylor PA 18517

All interested parties are invited to attend. No other public disclosure will be made until after award of contract. The Riverside School District thereto referred to as the District reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the district. Quality of product along with warranties, service agreements, past experience with the vendor, general reputation of the firm, convenience of service, etc., may justify deviation or waiver of bidding procedures. Interested vendors may bid on one or both sections of the RFP.

Questions: Please email wdrazdowski@riversidesd.com if you have any questions. The winning bid will be notified via phone and email; all other bidders will be notified via email.

General Requirements and Process Overview Requirements of Bids/Proposals: Shipping and handling are to be included in the proposal price. Please indicate the exact warranty included with the purchased equipment.

C. Award Evaluation of Bid Proposals: Proposals will be evaluated based on the degree to which the proposed solution meets or exceeds the stated requirements, the perceived maintainability and supportability of the proposed solution, the acquisition cost of the proposed solution, recurring costs associated with the proposed solution, other capabilities provided by the proposed solution not addressed in this request for proposals, the delivery and implementation timeframe of the proposed solution, reputation of the vendor and products included in the proposed solution, and District experience with the vendor. The order of the criteria listed is of no consequence. The weight to which each criterion is considered is at the sole discretion of the District.

Award of Contract: The award of the Contract will be made to the responsive Bidder whose bid conforms, as specified in this document, and that is most advantageous to the District, price, and other factors being considered. The District reserves the right to reject any and all bids or part thereof and waive any irregularities.

Timeline for Implementation: Start time to begin fulfilling the requirements of the request should start on July 4th, 2020, and be completed by August 4th, 2020. All hardware is expected for delivery by August 4th, 2020.

General Requirements and Process Overview Warranties: If through any cause, the successful Bidder shall fail to fulfill in a timely and proper manner its obligations or if the successful Bidder shall violate any of the covenants, agreements, or stipulations of the award, the District shall thereupon have the right to terminate the award by giving thirty (30) days advance written notice to the successful Bidder of such termination. In that event, all finished or unfinished services, reports or other materials prepared by the successful Bidder shall, at the option of the District, become the property of the District, and the successful Bidder shall be entitled to receive just, equitable compensation for any satisfactory work completed, prepared documents or materials as furnished. Notwithstanding the above, the successful Bidder shall not be relieved of liability to the District for damage sustained by the School District by virtue of a breach of the award by the successful Bidder. The District may withhold any payments to the successful Bidder until the exact amount of damages due to the District from the successful Bidder can be determined.

Disclaimer: The District reserves the right to modify quantities within reason. The purchase of the above goods or services is contingent upon available funding. The District shall have the authority to reject any and all bids.

D. Vendor Questionnaire Company Overview: Provide contact information for the principal individual(s) to be contacted regarding the information in this RFP.

RFP-SECTION #1: Standard Student Chromebooks:

Please provide a bid/proposal (via email-preferred) for the following items by July 3rd:

Quantity: 715

Delivery Costs: Included in price

Chromebook specifications:

- Screen 11.6 HD Non Touch anti glare, camera and microphone
- Intel Celeron N4000 Processor (2 core, 2.6 Ghz, 4m cache w6) 2 USB Type-C, USB 3.1
- 4GB 2400MHz LPDDR4 Non-ECC memory, 32 GB Hard Drive eMMC
- Intel dual band wireless AC 9560 (802.11 ac and bluetooth) or better
- Primary 3 cell 42 Whr Battery
- 65W ac adapter and power cord
- Support: 4 year-7x24 support, hardware warranty, next business day onsite, with accidental damage services
- Google Chrome OS management Console licenses, Education for all devices

RFP-SECTION #2: Standard Student iPads:

Please provide a bid/proposal (via email-preferred) for the following items by July 3rd

Quantity: 30

Delivery Costs: Included in price

iPad Specifications:

- iPad - Generation 7
- 10.2-Inch iPad
- STM Dux Shell Duo Case for iPad (7th Generation)
- Wi-Fi only
- 2160-by-1620 pixel resolution Retina Display at 264 pixels per inch
- 32GB Capacity
- A10 Fusion chip with 64-bit architecture
- Embedded M10 coprocessor
- 8-megapixel rear camera
- 1.2-megapixel front-facing camera
- Two-year warranty on parts

RFP-SECTION #3: Chromebooks- 11 inch 2-in-1

Please provide a bid/proposal (via email-preferred) for the following items by July 3rd

Quantity: 70

Delivery Costs: Included in price

Chromebook specifications:

- 11.6" HD 1366 x 768 WVA 16:9 Touch with Corning Gorilla Glass NBT, Camera & Microphone
- Intel Celeron N4000 Processor (2 Core, 2.6 GHz, 4M cache, 6W) 2 USB Type-C, 2 USB 3.1
- 4GB 2400 MHZ LPDDR4 Non-ECC memory
- 32 GB eMMC Hard Drive
- Intel Dual Band Wireless AC 9560 (802.11ac) 2x2 +Blue-tooth 5.0
- Primary 3 Cell 42WHr Battery
- Support: 4 year 7x24 Tech Support, Hardware warranty, next business day onsite
- Google Chrome OS management Console licenses, Education for all devices

RFP-SECTION #4: LAPTOPS

Please provide a bid/proposal (via email-preferred) for the following items by July 3rd

Quantity: 27

Delivery Costs: Included in price

Laptop specifications:

- 8th Generation Intel Core I7 8565U Processor (4 core, 8MB Cache, 1.8 GHz)
- Nvidia GeForce MX130 for Intel 8th gen Core I7-8565U
- 8 GB, DDR4 non-ECC(Please offer 2nd price comparison for a 16GB system as well)
- M.2 256 GB PCIe NVMe Class 35 Solid State Drive
- Non-touch WLAN LCD cover with HD camera
- 15.6 FHD(1920X1080) Anti-glare non-touch, camera & microphone
- Intel dual Band Wireless AC 9560 (802.11ac) 2x2
- 4 cell 56 WHr battery
- 65 W AC Adapter
- Support: Onsite/in-home service after Remote diagnosis hardware warranty-4 years

RFP-SECTION #5: LAPTOPS

Please provide a bid/proposal (via email-preferred) for the following items by July 3rd

Quantity: 8

Delivery Costs: Included in price

Laptop specifications:

- 9th Generation Intel Core I9 9980HK (16 MB Cache, up to 5.0 GHz, 8 Core)
- Windows 10 Pro, 64 bit
- 32 GB DDR4-2666MHz, 2X16
- Back lit English keyboard
- 15.6 4K UHD (3840 X 2160)OLED Infinity Edge Anti Reflective Non-Touch 100% DCI-P3 400 Nits display
- 512 GB M.2 PCIe NVMe SSD
- Killer WIFI 6AX1650 (2x2) and blue-tooth 5.0
- 6-cell 97 WHr integrated
- NVIDIA GeForce GTX 1650 4GB GDDR5
- Support: Onsite/in-home service after Remote diagnosis- 4 year

RFP-SECTION #6: Software for Planning for College, Career & Life Readiness

Please provide a bid/proposal (via email-preferred) for the following items by July 3rd

Quantity: 1

Delivery Costs: Included in price

Software specifications:

- Provide nationwide, central repository on student enrollment, degrees, diplomas, certificate and educational achievement
- Track 339 and customized tasks and student goals, resume builder, comprehensive portfolio
- Provide Survey Functionality, email/ communication functionality, Rep visits
- College exploration, SuperMatch Scholarships via Sallie Mae, RoadTrip Nation
- Kaplan Courses
- Parent Portals, Core Assessments (List can be provided)
- Alumni Trackers
- Transcripts
- Letter of Recommendations
- 5 year agreement preferable
- Consulting and implementation for first year only